

2022 Spring Open Call for Proposals Process

Roundhouse Foundation

General Information

Proposal Name*

Character Limit: 100

Proposal Summary*

Please provide a brief summary of the proposal.

Character Limit: 550

Primary Focus Area*

Please identify which of Roundhouse Foundation's focus areas your proposal is most closely aligned. Roundhouse Foundation focuses our work in and across four areas that are fundamental to thriving rural communities – Arts & Culture (including Historic Preservation), Education, Environmental Stewardship (including Sustainable Agriculture), and Social Services. We understand the interconnections of our focus areas and value opportunities that work at their intersections.

Choices

Arts & Culture
Education
Environmental Stewardship
Social Services

Additional Focus Areas

If applicable, please select any additional focus areas with which your project aligns.

Choices

Arts & Culture
Education
Environmental Stewardship
Social Services

Roundhouse Representative

We value building a relationship with applicants and learning about your work. If you have already connected with a Roundhouse Foundation representative regarding this proposal, please include their name(s) below.

Character Limit: 250

Proposal Contact*

Does the proposal contact differ from the person completing this application?

Choices

Yes

No

If 'yes' is noted above, please enter the proposal contact's information below.

List the following:

Name

Organization/Department

Phone Number

Email Address

Character Limit: 500

Organization Information

Organization Status*

Is your organization an IRS-designated 501(c)3, a government entity (including special districts), or a Tribal government?

Choices

Yes

No

Please answer the following questions with information for your organization.

Organization Type*

Note: After submitting this application, you may be contacted to provide additional documentation to demonstrate proof of tax exempt status.

Choices

Public Charity [501(c)(3)]

Government Entity

Tribal Government

Fiscally-Sponsored Organization

Letter of Approval

For government entities and Tribal governments: Please upload a letter of approval from your leadership expressing support for this project.

File Size Limit: 2 MB

Mission & Vision*

Please include your organization's mission and vision statement(s), if developed. Otherwise, briefly describe the purpose of your organization.

Character Limit: 1000

Commitment to Diversity & Equity*

Roundhouse Foundation recognizes that an organization's commitment to serving a diverse, equitable, and inclusive community is a critical and ongoing process. Please briefly describe how your organization is honoring diversity, creating equity, and building inclusion, both internally within your organization and through your outreach and programs. What are your plans to advance this work?

Character Limit: 1000

Total Organization Budget*

Character Limit: 20

Organization Annual Budget*

Upload an approved operating budget for your organization. Budget should reflect both real and anticipated income and expenses.

File Size Limit: 4 MB

Board of Directors/Governing Body*

Upload a list of your Board of Directors or Governing Committee. List should include names, roles and terms. Irrespective of size, a governing board should include independent members and should not be dominated by employees or others who are not, by their very nature, independent individuals because of family or business relationships.

File Size Limit: 3 MB

Fiscal Sponsor Information

Fiscal Sponsor Organization*

Provide the name of the organization sponsoring your group.

Character Limit: 250

Fiscal Sponsor Organization Type*

Note: After submitting this application, you may be contacted to provide additional documentation to demonstrate proof of tax exempt status.

Choices

Public Charity [501(c)(3)]

Government Entity

Tribal Government

Fiscal Sponsor Contact Information*

Please provide contact information for a representative from your fiscal sponsor. List the following:

Name

Organization/Department

Phone Number

Email Address

Character Limit: 2000

Fiscal Sponsorship Agreement*

Upload a signed copy of the agreement between your group and your fiscal sponsor.

File Size Limit: 2 MB

Fiscal Sponsor Mission & Vision*

Please include your fiscal sponsor's mission and vision statement(s).

Character Limit: 2000

Fiscal Sponsor Governing Body*

Upload a list of your fiscal sponsor's Board of Directors or other governing body.

File Size Limit: 2 MB

Fiscal Sponsor Organizational Budget*

Upload your fiscal sponsor's annual budget.

File Size Limit: 2 MB

Proposal Details

NARRATIVE QUESTIONS

The Roundhouse Foundation values providing a quick turnaround on proposals in order to efficiently support the work of our project partners. To improve accessibility and equitable access to funding, our narrative questions are designed with high character counts (5,000 characters). We do not expect answers to be as long as the character counts. ***We appreciate brevity in your responses and will reach out if we have additional questions.***

If more space is needed, please use the "Upload file" features or the "Supporting Documents and Additional Information" section, or [contact us](#) and we will be happy to add additional information to your application.

Detailed Project Description*

Describe your specific project, including major goals and milestones, as well as any community partners you are working with.

Roundhouse Foundation values providing a quick turnaround on proposals in order to efficiently support the work of our project partners. We appreciate brevity in your responses, but if more space is needed, please click "Upload a file" to attach a Word document or PDF.

****This question is required. The uploading of additional information is optional.****

Character Limit: 5000 | File Size Limit: 2 MB

Community Need and Population Served*

What community need does this proposal address? How does this proposal serve community members with different lived experiences? Briefly describe the community served by this project and how you intend to reach them. How will the project intentionally engage with the community and speak to its history, culture, and current needs?

If applicable, please provide the demographic breakdown of who this proposal will serve, including number of participants, age range, race/ethnicity, and socioeconomic status.

The data collected will serve multiple purposes: to help us understand how our granting reflects the communities we serve, to equip our staff, advisors and Trustees with critical data to better serve the needs of our communities, and to track our progress with our grantees and communities.

Character Limit: 5000

Project Measurement*

How will you measure success of the proposed project? How will you determine if the proposal meets the intended goals? Describe any tools, methods, and/or strategies that you will use to measure success.

Character Limit: 5000

Detailed Project Budget*

Please upload an itemized project budget here. Budget should reflect both real and anticipated income and expenses. *While we accept other forms of project budgets, we provide this downloadable **excel template** to inform the level of detail we hope to see in a project budget. Applicants are not required to use the provided template.*

File Size Limit: 3 MB

Total Project Budget*

Character Limit: 20

Amount Requested*

Character Limit: 20

Supporting Partners*

Roundhouse Foundation does not favor funding total project budgets. Please list other confirmed partners for this proposal (suggested 3-5 partners).

Character Limit: 250

Project Start Date*

Character Limit: 10

Project End Date

If project is ongoing (such as a request for tools or equipment that have a useful life longer than 1 year), please leave this question blank.

Character Limit: 10

Primary Geographic Region Served*

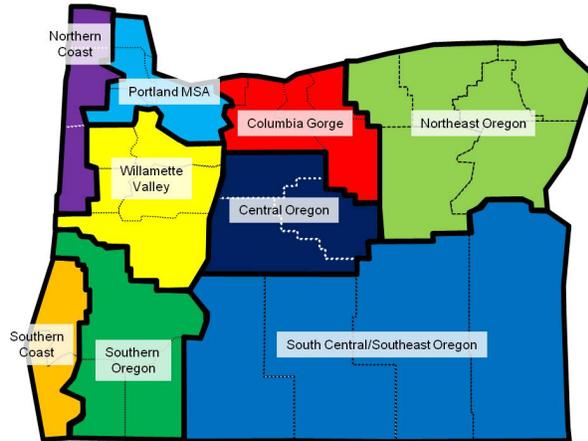


Image courtesy of Oregon Office of Economic Analysis

Please select ***one*** region where this proposal will primarily take place. If your project serves multiple regions, please select the region where the majority of the work will occur and name additional regions in the section below.

Roundhouse Foundation serves rural Oregon communities, including the nine federally-recognized Native nations and the historic 54 bands and tribes who call this land home. We recognize and hope to elevate our Tribal partners' sovereignty through our grantmaking. If applicable, please name any Native nations and/or Indigenous communities served by this proposal in the following question titled "Additional Geographic Regions."

Choices

- Central Oregon (Crook, Deschutes, Jefferson Counties)
- Columbia Gorge (Hood River, Gilliam, Sherman, Wasco, Wheeler Counties)
- North Coast (Clatsop, Lincoln, Tillamook Counties)
- Northeast Oregon (Baker, Grant, Morrow, Umatilla, Union, Wallowa Counties)
- Portland Metro Area (Clackamas, Columbia, Multnomah, Washington, Yamhill Counties)
- South Central/Southeast (Harney, Klamath, Lake, Malheur Counties)
- South Coast (Coos, Curry Counties)
- Southern Oregon (Jackson, Josephine, Douglas Counties)
- Willamette Valley (Benton, Lane, Linn, Marion, Polk Counties)
- Statewide (Oregon)
- Other

Additional Geographic Regions

Please use this space to name other regions, including Native nations and Tribal communities, served by this project.

Character Limit: 250

Letters of Support

If applicable, please upload letters of support associated with this proposal.

**If your proposal entails working directly with schools or youth-serving organizations, a letter(s) of support from those partners is required.

File Size Limit: 2 MB

Supporting Documents and Additional Information

If you have other information to support your application, please describe in the text box below and/or compile it into one document and upload it here.

If you would like to tell the story of your proposal in an audio or video format, please include a **link to the file(s)** in the text box below.

Character Limit: 2500 | File Size Limit: 2 MB

Authorized Signature

Important! By entering data into the following field calling for insertion of your Name, Title, and Date, you are:

- (1) representing that you are an officer or other agent for the Applicant duly authorized to enter into legally binding agreements on behalf of the Applicant.
- (2) agreeing to submit this grant application in an electronic form on behalf of the Applicant which shall be bound by its contents as an electronic transaction.
- (3) agreeing that you provided true, accurate, current and complete information.
- (4) agreeing that your insertion of data into these following fields constitutes an electronic signature.

Name, Position Title, Date*

Character Limit: 250